

Release Process Milestone Planning

CNTT Elbrus [release planning](#) (for reference)

Proposed milestones

Note: this table is ONLY intended to identify criteria for the milestones (i.e., a checklist to determine whether the milestone has been reached). It does not speak to how these items will be done, or when they will be initiated. Those will be determined separately.

Milestone	Description	Software Criteria	Software Processes	Specification Criteria (adapted from Elbrus release)	Specification Processes	Delta	Notes
M0	Start of release	None		None			

M1	Release Definition	- Agreement on scope and versions - RC & RI effort scoped with owners identified - RM & RA versions selected - Note: RI version aligns with RA version (e.g., RI2 version number will be identical to the selected RA2 version) - Note: the RA version selected will not be the same RA version that is currently in process with the specification team (N-1) - Note: RA specifies Openstack /Kubernetes - Prioritized features selected for implementation from specifications - Project release plans submitted - Note: submission of a project release plan also serves as an intent-to-participate notification	- Agreement on scope and versions - RI (Note: aligned with RA version for which an RC exists, or which will be completed before RI) 1. RI workstream lead (WSL) initiates community discussion with stakeholders (weekly technical discussion, email, etc.) a. RM and RA versions b. Features from RA selected for implementation 2. Develop consensus 3. RI WSL make recommendation to the TSC 4. TSC votes - Project plans - Software projects will submit a project plan, following the template developed for OPNFV for the Jerma release. - Jira - Release manager creates common release name string for Jira - RC validation plan created or updated - RC lead(s) confirm validation plan ready - RI validation plan created and or updated - RI lead(s) confirm validation plan is ready	High level scope created	High Level Scope - Work stream leads complete template (see example from Elbrus planning) - Present to TSC - TSC approval RC - If there is a new or updated RA, then we will need a new, or updated RC. Note that this is NOT necessarily the same RC referenced by the RI under development in the current release cycle. It may be the same, if the plan is to complete an RC before development of the RI within the same release cycle (see M2). - Affirmation from RC workstream lead that RC will be developed in the current release cycle. - GitHub - Release manager sets release name - Release manager sets milestone dates	M0+4w
		Release schedule approved				
		(Release manager prepares schedule and presents to TSC for feedback and approval)				

M6	Release	- Release artifacts available for distribution - Standalone project self-release completed		Release packaged (branched in GitHub), specification documents presented in the ReadTheDocs format		M0+26w	
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Notes from release process discussion at weekly technical meeting (March 15, 2021): [Anuket Weekly Technical Discussions - 2021.03.15](#)
[#Releasemilestones\(M1\)-Releaseplanning-](#)

Schedule Proposal for June Release (compressed to 16 w)

Milestone	Date	Notes
M0	10 Mar 2021	
M1	30 Mar 2021	
M2	11 May 2021	
M3	01 Jun 2021	
M4	15 Jun 2021	
M5	22 Jun 2021	
M6	01 Jul 2021	

Notes

Attendees: David, Al, Jim, Trevor

- Plan for set of milestones for software development, since we have agreed that specifications and software will use different cadences.