

TSC Meeting Minutes Archive (2014)

TSC meeting December 16, 2014

Agenda

- Approve previous minutes
- Agenda Bashing
- Project repo's - Ray
- Meet-up and HackFest committee's - Chris & Ray
- Development process - Chris & All
- bootstrap update - Frank B
- continuous integration update - Ulrich K
- Project Approvals scheduled for December 9th
 - Name and committer check - [Opnfv Telco Kpi Monitoring](#)
 - [Characterize vSwitch Performance for Telco NFV Use Cases](#)
 - [Open Source Carrier Grade Architecture \(Oscar\)](#)
- Follow-up on action items
 - **Action Item:** Tapio to create a proposal about how to use Git and Gerrit to review project proposals
 - **Action Item:** LF will also setup registration for the Hackfest once logistics are finalized.
- AoB
- Best Wishes!

Minutes

- Previous minutes approved
- OSCAR project to be further reviewed in the community prior to TSC review.
- Project repo's
 - You can find repositories for approved projects at <https://gerrit.opnfv.org/gerrit/#/admin/projects/>
 - Need to have a Linux Foundation account in order to be added as a committer. (Please use the corporate email address for the Linux Foundation account)
 - For any technical issues, file a ticket by sending an email to opnfv-helpdesk@rt.linuxfoundation.org
- Meet-up and HackFest
 - Frank Brockners setup etherpads for upcoming [Meet-up](#) & [Hackfest](#) in February. We will use these etherpads to list registration information and collaborate on goals, agenda, topics, etc.
 - For Prague Hackfest, no suitable venue is available within walking distance of the ETSI meeting. Best recommendation is to go with Prague Marriott Hotel which is 15 minutes away by Metro (no transfer required and the Metro stop is very close the Marriott). The TSC came to a consensus to move forward with securing the venue at the Prague Marriott for the Hackfest (February 23-24)
- Development process discussion
 - There was an agreement that there is a need for a discussion design process for requirements projects. [**Action item:** Bryan Sullivan to kickoff/facilitate this discussion]
 - Good discussion on working with upstream projects and there were consensus on (1) identifying trial projects to provide guidance and (2) inviting members of OpenStack community to future OPNFV TSC calls.
- Project reviews
 - Project name & committer check for the now **Software Fastpath Service Quality Metrics** project. Consensus that this is a Collaborative Development project and will be a good trial project to work through OPNFV development process and working with the DPDK community. **The project creation was approved via IRC vote.**
 - vSwitch Performance project: There was a question on hardware requirements and the project team responded that this is documented on Test & Infrastructure subteam wiki page. **The project creation was approved via IRC vote.**

Meetbot Minutes

- <http://meetbot.opnfv.org/meetings/opnfv-meeting/2014/opnfv-meeting.2014-12-16-14.57.html>

TSC meeting December 9, 2014

Agenda

- Approve previous minutes
- Agenda Bashing
- Meeting sequences around the year end - Chris P
- Collaborative development projects - All
 - One per Idea, or one per upstream community/project???
- Project Approvals scheduled for December 9th
 - Committer check - [Continuous Integration](#) - Oct 29th

TSC meeting December 16, 2014
TSC meeting December 9, 2014
Special TSC meeting December 4, 2014 @6-7am Pacific Time
TSC meeting December 2, 2014
TSC meeting November 25, 2014
TSC meeting November 18, 2014
TSC meeting November 11, 2014
TSC meeting November 4, 2014
TSC meeting October 28, 2014
TSC meeting October 21st, 2014
TSC meeting October 14th, 2014
TSC meeting October 7th, 2014
TSC meeting October 1st, 2014

- Committer check - [Virtualized Infrastructure Deployment Policies](#) - Oct 14th / Discussed and Timer started on Nov 6th
 - [high availability for opnfv](#) - Oct 29th
 - [Project: Bootstrap/Get started!](#) - proposal [Project: Bootstrap/Get started!](#)
 - [Opnfv Telco Kpi Monitoring](#)
 - [Characterize vSwitch Performance for Telco NFV Use Cases](#)
- Follow-up on action items
 - **Action Item:** Tapio to create a proposal about how to use Git and Gerrit to review project proposals
 - **Action Item:** Dave Lenrow to propose initial release schedule on the Wiki
 - **Action Item:** Ray to investigate the vote functionality on IRC
 - **Action Item:** Chris Wright to begin discussion to review the project lifecycle
 - **Action Item:** LF will also setup registration for the Hackfest once logistics are finalized.
- AoB

Minutes

- Previous minutes approved
- Meeting sequences around the year end: No meetings on December 23 & 30. May decide to have an extra meeting on December 18th. Since January 6th is also a holiday in some regions, we will have the first TSC meeting of 2015 on January 8th (Thursday) before resuming the regular Tuesday TSC calls the following week.
- Collaborative development projects: Two approaches were discussed. The first is project is a use case/feature and engages as needed upstream. The second is project is upstream liaison and maps to upstream. Since there was no clear consensus after a lengthy discussion, suggestion was made to move this discussion to the mailing list. There was also a suggestion to use the first collaborative development project could be used as a pilot.
- Project proposals:
 - Committer check for Continuous Integration (Octopus): Confirmed the updated list of committers. **The Octopus project was approved via voting on IRC.**
 - Committer check for Virtual Infrastructure Policy project (Copper): Added more committers & contributors. **The Copper project was approved via voting on IRC.**
 - High Availability for OPNFV: Qiao Fu (China Mobile) presented the High Availability project proposal. Based on feedback, updates were made to the list of committers /contributors and also for the scope to specify "requirements for HA API". **The Availability project was approved via voting on IRC.**
 - Bootstrap/Get-Started: Frank Brockners (Cisco) presented the project proposal. Plan is to have something working for Release 1. Made update to the OS (Centos 7). Reminder that communication occurs daily on IRC and meeting information is on the wiki. **The Bootstrap/Get-Started project was approved via voting on IRC.**
 - Telco KPI Monitoring: Mike Lynch (Intel) presented the project proposal. General consensus that the project name suggests something broader and could be confusing. **Project team to come back to the TSC with a new project/repo name.**

Meetbot Minutes

- <http://meetbot.opnfv.org/meetings/opnfv-meeting/2014/opnfv-meeting.2014-12-09-15.02.html>

Special TSC meeting December 4, 2014 @6-7am Pacific Time

This meeting is to review project proposals only. **Please use the same GoToMeeting logistics below to participate in the call.**

Agenda

- Project reviews
 - [Continuous Integration](#) - Oct 29th
 - [Resource Management](#) - Oct 21st / Discussed and Timer started on Nov 6th
 - [Virtualized Infrastructure Deployment Policies](#) - Oct 14th / Discussed and Timer started on Nov 6th
 - [High availability for OPNFV](#) - Oct 29th

Minutes

- Project reviews
 - Resource Management (Promise): Ashiq Khan (DOCOMO) presented the proposal and described the current issue around resource reservation in OpenStack, that it is not possible to reserve resources for future assignment. There was a feedback to add use cases description in the deliverables and add email addresses of committers /contributors. **The Promise project was approved by the TSC vote on IRC.**
 - Virtualized Infrastructure Deployment Policies (Copper): Bryan Sullivan (AT&T) presented the proposal and explained that the goal to determine when a resource has been allocated/deallocated according to a decision. There was a feedback that the list of committers plus project output need to be finalized/clarified. Bryan to make these updates prior to the next TSC call for a final vote (no further discussion needed).

Meetbot Minutes

- <http://meetbot.opnfv.org/meetings/opnfv-meeting/2014/opnfv-meeting.2014-12-04-14.00.html>

TSC meeting December 2, 2014

Agenda

- Approve previous minutes
- Agenda Bashing
- Monthly board meeting overview - Chris P
- TSC project review and approval expectations - Chris P
- Project proposal process update - Chris W
- Upstream software strategy discussion and clarification - All
- OPNFV 1.0 - Release date and composition - Chris P
 - Project engagement in Release 1
- OPNFV release deliverable clarification - Chris P
- Project Approvals scheduled for December 2nd
 - **Fault Management and Maintenance**: - Oct 21st / Discussed and Timer started on Nov 6th
 - **Continuous Integration** - Oct 29th
 - **Resource Management**: - Oct 21st / Discussed and Timer started on Nov 6th
 - **Virtualized Infrastructure Deployment Policies** - Oct 14th / Discussed and Timer started on Nov 6th
 - **High availability for OPNFV** - Oct 29th
 - Pending, future project reviews:
 - Telco KPI Monitoring (https://wiki.opnfv.org/collaborative_development_projects/opnfv_telco_kpi_monitoring)
 - Characterize vSwitch Performance for Telco NFV Use Cases (https://wiki.opnfv.org/characterize_vswitch_performance_for_telco_nfv_use_cases)
 - Bootstrap/ get-started (https://wiki.opnfv.org/get_started)
- Simultaneous Release
 - Simultaneous release process review and discussion
- Follow-up on action items
 - **Action Item**: Tapio to create a proposal about how to use Git and Gerrit to review project proposals
 - **Action Item**: Dave Lenrow to propose initial release schedule on the Wiki
 - **Action Item**: Ray to investigate the vote functionality on IRC
 - **Action Item**: Chris Wright to begin discussion to review the project lifecycle
 - **Action Item**: LF will also setup registration for the Hackfest once logistics are finalized.
- AoB

Minutes

- Previous minutes approved
- December board meeting overview: Chris Price reviewed discussions at the Board meeting. Chris communicated that there was a consensus from the Board to target March'15 release date with less functionality and get the process started.
- Project proposal process update: Chris Wright explained that the project proposal template was updated to match the Project Lifecycle document and to clarify that a project proposal should be of only one type. There was a general consensus to reduce the process overhead and there will be further discussions to accomplish this. Also a reminder that there is a 2 week public review period for proposals and TSC members need to review & provide feedback before the formal TSC review sessions.
- Upstream software strategy: There was a good discussion on which versions of upstream projects OPNFV should take. The group also discussed if there is a need for the Simultaneous Release (SR) for the first OPNFV release. **There was a general consensus that the focus will be on the latest stable upstream release as a baseline for OPNFV and the SR can come after the first OPNFV release.**
- Release date & composition: Again, there was an agreement that the SR is not needed for the first OPNFV release in March. **The TSC agrees that the focus of the first release will be on the integration of upstream components into a platform, the development of our continuous integration process, and test projects focused on proving platform and NFV related functionality.**
- Project proposal review
 - Doctor: Ashiq Khan presented the revised Doctor requirements project to define requirements to improve fault management in VNFI components and an OpenStack-based VIM component. **The Doctor project was approved by the TSC vote on IRC.**
 - Octopus/CI Project: Uli Kleber presented the latest Octopus proposal. One of the feedbacks was that the list of committers need to be finalized/updated. Uli will bring this proposal back to the next TSC meeting
- A suggestion was made that additional meetings may be needed for project reviews as there is a large backlog. There was a consensus to have a one hour meeting on December 4th at 6-7am Pacific Time just to review project proposals (instead of the weekly technical discussions call).

Meetbot Minutes

- <http://meetbot.opnfv.org/meetings/opnfv-meeting/2014/opnfv-meeting.2014-12-02-14.58.html>

TSC meeting November 25, 2014

Agenda

- Approve previous minutes
- Agenda Bashing
- Proposed events for 2015
- Board Alternate
- Simultaneous Release
 - Simultaneous release process review and discussion
 - Simultaneous release deliverables discussion
 - Proposed dates for the simultaneous release
- Project Approvals scheduled for November 25th
 - [IPv6-enabled Vanilla OPNFV](#) - Oct 14th / Discussed and Timer started on Nov 4th
 - [Resource Management](#) - Oct 21st / Discussed and Timer started on Nov 6th
 - [Fault Management and Maintenance](#) - Oct 21st / Discussed and Timer started on Nov 6th
 - [Virtualized Infrastructure Deployment Policies](#) - Oct 14th / Discussed and Timer started on Nov 6th
 - [Continuous Integration](#) - Oct 29th
- Follow-up on action items
 - **Action Item:** Tapio to create a proposal about how to use Git and Gerrit to review project proposals
 - **Action Item:** Ray to propose TSC call time options to the mailing list.
 - **Action Item:** Dave Lenrow to propose initial release schedule on the Wiki
 - **Action Item:** Aric will get together with Palani to make a proposal on getting a pool of development systems with needed resources
 - **Action Item:** Frank will send out an email to the community to see if there are objections to Ubuntu.
 - **Action Item:** Ray will send out a note to the mailing list to seek community feedback around opening the mailman archives.
 - **Action Item:** Ray to send email to the mailing lists outlining two hackfest options for Q1'2015
- AoB

Minutes

- Previous minutes approved
- Ray presented the events proposals posted at <https://wiki.opnfv.org/> under the "Community & Events" section
 - Good discussion on the Q1 Hackfest in Prague. Preference is Monday & Tuesday. LF team will work with ETSI to explore co-location opportunity. [**Action Item:** LF will also setup registration for the Hackfest once logistics are finalized.]
- Board Meeting alternate: Chris proposed Frank Brockners as the TSC representative alternate when Chris can not attend board meetings. The TSC approved the proposal via a vote on IRC.
 - [**Action Item:** Ray to investigate the vote functionality on IRC]
- Project Reviews
 - IPv6: Bin Hu (AT&T) presented the project proposal. There were good discussions on if the integration scripts will be upstreamed vs. residing in OPNFV, project duration, repository name, project outcome, etc. Bin made real-time updates on the wiki and the updated proposal was approved via a vote on IRC. Congratulations on being the first approved OPNFV project!
 - Doctor: Ashiq Khan (DOCOMO) presented the proposal. There was a question from Qiao Fu (China Mobile) if there's an overlap with the High Availability project, but there was a general consensus that the goal is not to eliminate possible duplication early in the life cycle. On the Doctor project, the general feedback from the TSC is that the scope maybe too board. Ashiq will edit the proposal to bring a Requirements Project for review at the future TSC meeting.
 - Based on discussions, there is probably a need to revise/clarify the OPNFV Project Lifecycle document. The process should not slow work/discussions with upstream projects. [**Action Item:** Chris Wright will will send an invitation to work on the Project Lifecycle]

Meetbot Minutes

<http://meetbot.opnfv.org/meetings/opnfv-meeting/2014/opnfv-meeting.2014-11-25-14.59.html>

TSC meeting November 18, 2014

Agenda

- Approve previous minutes
- Agenda Bashing
- TSC meeting participation and etiquette clarification - Chris
- Project Status
 - Performance & Testing, overview and structure - Trevor & team
 - OPNFV kick-start activity - Frank
 - Technical discussion call update - Bin
 - Proposals pending review:
 - [Resource Management](#): - Oct 21st / Discussed and Timer started on Nov 6th
 - [Fault Management and Maintenance](#): - Oct 21st / Discussed and Timer started on Nov 6th
 - [Opnfv Telco Kpi Monitoring](#) - Oct 22nd / Discussed and Timer started on Nov 13th
 - [IPv6-enabled Vanilla OPNFV](#) - Oct 14th / Discussed and Timer started on Nov 4th
 - [Virtualized Infrastructure Deployment Policies](#) - Oct 14th / Discussed and Timer started on Nov 6th
 - [Characterize vSwitch Performance for Telco NFV Use Cases](#) - Nov 3rd / Discussed and Timer started on Nov 13th
 - [Continuous Integration](#) - Oct 29th
 - [High availability for VNFs](#) - Oct 29th
 - .. others I have missed?
- Liaison with SDO's
- Improving the wiki
- Follow-up on action items
- AoB

Minutes

- Reminder on the antitrust compliance notice
- Previous meeting minutes approved
- Discussion on base distribution: Palani shared with the team that PackStack & CentOS looks like a good starting point. However, there were feedback that we may need more information filled out in https://wiki.opnfv.org/wiki/opnfv_distribution. There was a consensus to defer the base distribution decision.
- "Get Started": This is to establish a 3-node baseline OPNFV deployment (2 control nodes and 1 computer node)
 - The 2 control nodes are intended for redundancy.
 - This could be part of the sandbox activity that the TSC already approved
 - Aric is the Linux Foundation contact for the sandbox
 - Suggestion to use a different name since "Get Started" sounds more like a documentation
- Performance & Testing: Morgan provided an update for the sub-team. Project proposal will be submitted by next week
- There was a good discussion on approval for project proposals
 - Clarity on project deliverables/outcomes would be helpful for project approval
 - For requirements & documentation projects, TSC will start reviewing projects next week
 - There's no deadline for submitting project proposals. Keep in mind that there's a 2-week review period before the TSC can approve them.
- There has been some feedback that information is hard to find on the wiki. Ray will start a discussion on mailing lists to solicit ideas
- There is a consensus to have a hackfest in Prague during ETSI NFV #9 meeting in February. Proposal to have Marie-Paule Odini (HP) talk to ETSI to explore co-locating.

Meetbot Minutes

<http://meetbot.opnfv.org/meetings/opnfv-meeting/2014/opnfv-meeting.2014-11-18-14.57.html>

TSC meeting November 11, 2014

Agenda

- Approve previous minutes
- Agenda Bashing
- 2015 OPNFV events planning - Brandon Wick
 - Hackfest dates
 - OPNFV Summit
- Project Status
 - Performance & Testing, status summary - testing team
 - CI, status update on discussion and manning - Uli
 - Technical discussion call update - Bin
- Open Stack Summit Learning's
 - Summary and reflections - Dave Neary & Participants
 - 3rd Party CI for OpenStack - Chris & All
- Follow-up on previous weeks' action items
 - **Action Item:** Aric will get together with Palani to make a proposal on getting a pool of development systems with needed resources

- **Action Item:** Frank will send out an email to the community to see if there are objections to Ubuntu.
- **Action Item:** Tapio to create a proposal about how to use Git and Gerrit to review project proposals
- **Action Item:** Ray will send out a note to the mailing list to seek community feedback around opening the mailman archives.
- **Action Item:** Ray to send email to the mailing lists outlining two hackfest options for Q1'2015
- **Action Item:** Ray to propose TSC call time options to the mailing list.
- **Action Item:** Dave Lenrow to propose initial release schedule on the Wiki
- OPNFV release names
- AoB

Minutes

- Approval of previous minutes postponed. Ray to correct the action item for Tapio.
- 2015 events plan by Brandon Wick (LF)
 - Brandon outlined event candidates for 2015. These are being discussed in bi-weekly marketing committee calls (Wednesdays at 7:30am PT).
 - OPNFV Summit targeted for Q3/Q4 next year.
 - Also looking at co-location opportunities for OPNFV hackfests. (**Action Item:** Ray to send out a poll for events that people are planning to attend in 2015)
- Project Status
 - Test & Performance: Will propose infrastructure & platform characterization sub-projects. Trevor and team will come back with a more detailed presentation to the TSC next week.
 - CI: Uli is still waiting for resource commitments on the project proposal.
 - Requirements & Collaborative projects: Several projects are in public review window. Please familiarize yourself with these projects
 - Getting committers list is critical before the approval meeting.
 - Reminder on the process: Sending email to TSC mail list starts two week review window, after two weeks founders can request by email to TSC a creation review
- OpenStack Summit update (Dave Neary)
 - Lots of NFV/sessions were well attended. See the Meetbot minutes below for links to sessions that were of particular interest.
 - OpenStack kilo M1 and M2 are critical dates for work proposed to support NFV
 - Ian Wells represented OPNFV at the OpenStack summit and agreed we would respect their dates
 - Need to have Ian on a call to determine if we need a separate project in OPNFV
- Simultaneous Release: Dave Lenrow took an **Action Item** to schedule meeting this week to discuss SR strawman schedule and SR process proposals
- Action items review
 - Linux distribution: Need a decision on this quickly. (**Action Item:** Palani to organize a meeting to get towards a decision)
 - Archives to TSC & Tech-Discuss mailing lists will now be open (i.e. you don't need to subscribe to the mailing lists)
 - New TSC meeting time: Ray to an **Action Item** to send out a poll on two proposed options.
 - Q1 Hackfests: Will have a hackfest at LF' Collaboration Summit since the space is free. For ETSI NFV#9 in Prague, Marie-Paule Odini drafted a liaison proposal and is on the agenda for the plenary meeting next week
 - **Action Item:** Ray to send another a poll to gauge community's interest in ETSI NFV#9 meeting.

Meetbot minutes

<http://ircbot.wl.linuxfoundation.org/meetings/opnfv-meeting/2014/opnfv-meeting.2014-11-11-15.01.html>

TSC meeting November 4, 2014

Agenda

- Approve previous minutes - Chris
- Agenda Bashing - Chris
- OPNFV developer tools/infrastructure - Aric
- Project updates
- Hackfest @LF Collaboration Summit (Feb 18-20, 2015) - Ray
- Archives for the "tech-discuss" mailing list - Ray
- New meeting time for the TSC call
- Board update

Minutes

- Previous minutes approved
- Aric gave an overview of developer tools/infrastructure available on opnfv. org (incl. Jenkins, Gerrit, Jira, etherpad, etc.)

- Discussion on why login/password is required for etherpad. Aric to investigate options.
 - **Action Item:** Aric will get together with Palani to make a proposal on getting a pool of development systems with needed resources
 - Linux distro for the OPNFV stack: A suggestion was made for Ubuntu main trunk.
 - **Action Item:** Frank will send out an email to the community to see if there are objections to Ubuntu.
 - A wiki page for developer sandbox needs to be created. Palani will be the project lead. Interested contributors should contact Palani.
 - **Action Item:** Tapio to create a proposal about how to use Git and Gerrit to review project proposals
 - **Action Item:** Dave Lenrow to post draft Simultaneous release draft by 10/30 (Thursday)
- A request to open the mailing list archives (without requiring subscription to the mailing list)
 - A general consensus is to open the archives. However, Ray will send out a note to the mailing list to seek community feedback (**Action Item**).
- Q1'15 Hackfest options: One is at the LF Collaboration Summit in Sonoma. Another possibility is to co-locate with ETSI NFV#9 meeting in Prague.
 - At the LF Collaboration Summit, there's no cost for the room and is close to a lot of member companies in the Bay Area. Ray will go ahead and request a room.
 - For ETSI NFV meeting, Marie-Paule Odini @HP will contact Vanessa from LF' event team to explore options
 - **Action Item:** Ray to send email to the mailing lists outlining two hackfest options for Q1'2015
 - If anyone plans to blog from OpenStack Summit, please feel free to contact Prathima (pramesh@linuxfoundation.org) if you need any assistance.
- Time for TSC call is not convenient for APAC with the end of day light savings time.
 - **Action Item:** Ray to propose options to the mailing list.
- Project Status
 - CI: Need more feedback on the proposal. A meeting will be scheduled to discuss /review the proposal.
 - Two projects (IPv6 & Parser) are ready for the 2-week review period.
 - Bin Hu's Thursday meetings will be the venue to review project proposals.
 - Reminder on requirements for creating project. 1) email to TSC announcing project proposal and begin (minimum) two weeks public review 2) email to TSC asking to approve a project that has had at least two weeks public review
- Chris provided an update from the November Board Meeting:
 - Chris informed the Board that:
 - We need more headcount assigned, more community engagement.
 - We need and are working on upstream project timing and implications for our release

TSC meeting October 28, 2014

Agenda

- Approve previous minutes - Chris
- Agenda Bashing - Chris
- OPNFV meetup in Paris - Chris
- CI project update - Uli Kleiber
- Test projects update - Trevor Cooper
- Simultaneous Release update - Dave Lenrow
- Release schedule, date and source project discussion - All
- Upstream community projects discussion - All
- Liaison with entities such as ETSI NFV SIG - All
- OpenSource Vs Proprietary NVF testing - Palani / All
- Release naming poll - Ray & Palani
- New GoToMeeting account for project meetings - Ray
- Any other business - All

Minutes

- Previous minutes approved
- OpenStack Summit in Paris
 - NFV events of interest provided by Steve Gordon
 - <http://kilodesignsummit.sched.org/event/b3ccf1464e335b703fc126f068142792>
 - <http://kilodesignsummit.sched.org/event/aa14a2bd2a4c1afa1aa24a60c3131fcc>
 - Chris Price suggested a pre-meeting and Dave Lenrow will try to reserve a room. IRC & Etherpad will be available for people that can not be at the summit
 - There will be a separate TSC meeting at our regular time slot
- CI Update (Uli Kleiber): Agreed to keep project proposal short and simple and focus on the problem statement. Push lots of detail to project work items later.
 - **Action Item:** Uli to submit an updated document by 10/30 (Thursday)
 - Discussion on creating a sandbox so people can start work before projects are approved.
 - **Action Item:** Ray to investigate with the LF infrastructure team
- Test & Performance subteam update (Trevor Copper):
 - Weekly meetings on Thursdays as noted on the wiki.

- Likely have separate projects for use cases and test infrastructure
- Simultaneous release (Dave Lenrow)
 - Agreement to focus on the release process and delegate the peripheral problems to other projects and processes to solve.
 - **Action Item:** Dave to post draft Simultaneous release draft by 10/30 (Thursday)
- Discussion on release schedule
 - Board is asking for a V1.0 release by March, 2015. Consensus is that we do not have enough information/progress to commit to this date.
- Engagement with upstream communities: There was a discussion on formal liaison with upstream, but suggestion was made to bring OPNFV developers and requirements to upstream projects.
- FOSS vs. private VNFs
 - Discussed that both FOSS & proprietary VNFs can be looked at. For proprietary VNFs, we need to consider issues around licensing, performance data, etc. If performance testing requires special integration to use vendor specific APIs, vendor can do that work
 - **Action item:** Test & Perf sub-team to make recommendations on VNFs
- Suggestion was made to use "[Action Required]" in email subject line when sending e-mail to the lists requiring action from list members. Please use this sparingly.
- New GoToMeeting account created for project meetings. Contact Ray at LF if you need to organize a meeting.

TSC meeting October 21st, 2014

Agenda

- Approve previous minutes
- Agenda Bashing
- Discuss project proposals on the wiki (everyone who submitted proposals)
- CI & Test infrastructure (Uli Kleber)
- Simultaneous Release (Dave Lenrow)
- Release naming poll (Palani/Ray)
- Any other business

Minutes

- Discussion on project proposals
 - Uli Kleber reviewed the CI proposal
 - Lots of details here including infrastructure that will be provided by LF (e.g. Gerrit, Jira, Jenkins, etc.)
 - **Action Item:** Need to draft a development process. Frank, Palani, Chris Price, and Tapio volunteered to start this. Palani will setup a call.
 - **Action Item:** Uli will setup a call to discuss the development process and co-existence with upstream projects. Will also discuss packaging tools during the meeting.
 - Testing Projects: Trevor Cooper from Intel setup a meeting on Thursday mornings at 7am Pacific Time
 - Ashiq Khan presented project proposals for resource management and fault management & maintenance
 - There was a discussion on contributors and committers. Consensus is that list of contributors & committers will remain open until the project approval vote by TSC.
 - Bryan Sullivan presented the proposal for virtual infrastructure deployment policies.
 - Seeking committers & contributors
 - A reminder that a project scope should be much bigger than a single release
 - Bin Hu reminded everyone that IPv6-enabled Vanilla OPNFV project proposal is also posted on the wiki
 - **Action Item:** Dave Lenrow to schedule a meeting to discuss simultaneous release planning.
- Open Topics
 - There was a consensus to send out a poll to decide on release names (cities, gemstones, mountain, nobel prize winners, and rivers). Poll will be open until October 31.
 - Consensus to add liaison with external entities (e.g. ETSI NFV SIG) as an agenda topic next week
 - Reminder that the Daylight Savings time ends in Europe next week (a week before the US).

TSC meeting October 14th, 2014

Agenda

- Approve previous minutes
- Agenda Bashing
- LF marketing/event team introduction
- Meet-up at OpenStack Paris <https://wiki.opnfv.org/hackfests/openstackparis2014>
- CI Overview & structure

- Project proposals status - All
- OPNFV Release naming discussion
- Any other business

Minutes

- Chris Price reminded attendees of the Antitrust Policy Notice posted on [opnfv.org](https://wiki.opnfv.org)
- Previous meeting minutes (from October 1st & October 7th) approved
- Release Naming: Palani will work with Ray to get a poll out for voting on release name themes
- Palani is proposing we get volunteers to build a prototype based on simply taking the upstream parts and building a test platform (e.g. OpenStack, ODL, etc) and establish baseline of upstream components. Palani will send an email to the list to solicit volunteers
- Brandon/Prathima/Vanessa (LF) discussed the OPNFV marketing committee and event planning for 2015. For 2014, there will be a meet-up at the OpenStack Summit in Paris and there was a consensus to use create stickers (with OPNFV logo & URL) vs. ordering hoodies.
 - A reminder to add topics and/or your attendance at <https://wiki.opnfv.org/hackfests/openstackparis2014>
 - Also, people can organize meet-ups at other events (e.g. IETF Meetings) and post the information on the wiki
- Aric/Clint (LF) will be setting up CI infrastructure (plan is to use the Google Compute Engine)
 - Aric/Clint can reach out to Uli/Palani/Ian who started thinking about CI & test infrastructure
 - Uli will post his document on CI & test infrastructure on the wiki by the end of this week
- A suggestion was made to create a living document to capture components of interest that don't get included in a OPNFV release
 - Project proposal is not the same as project applying to join a simultaneous release (SR). We need to have a separate discussion on requirements to join a simultaneous release.

TSC meeting October 7th, 2014

Agenda

- Approve previous minutes
- Agenda Bashing
- Project proposals and reviews
 - Establishing baseline project proposals
 - Project review process updates (4 week review phase)
- Upstream community engagement and discussion
- Simultaneous release project establishment
- TSC call logistics for October 14th
- Any other business

Minutes

- Chris Price reminded attendees of the Antitrust Policy Notice posted on [opnfv.org](https://wiki.opnfv.org)
- Decided to defer approving previous meeting minutes until next week.
- No new agenda topics proposed
- Next week's TSC meeting will be shortened to an hour (8-9am Pacific Time) to accommodate the Board meeting in Düsseldorf.
- Reminder to TSC members to send the delegate contact information to the TSC mailing list in case you are not able to attend. Proxy voting can be cast by the delegate or emailed to Ray Paik at the Linux Foundation (LF).
- Project proposals and reviews
 - Project proposals should be posted at https://wiki.opnfv.org/project_proposals
 - Use the template on the wiki and send an email to [opnfv-tech-discuss](mailto:opnfv-tech-discuss@lists.linuxfoundation.org)
 - A question was raised on when project proposals can be made. There was a general consensus that proposals can be made anytime. However, there would be a cutoff date for when a project will be included in a simultaneous release.
 - There was a proposal & discussion on reducing the review period for project proposals from 4 weeks to 2 weeks. TSC members voted on this proposal and there were no objections. LF will update the Project Lifecycle document on [opnfv.org](https://wiki.opnfv.org).
 - Upstream community
 - Based on discussions at the face-to-face last week, the proposal is to target stable releases of upstream projects (e.g. OpenStack Juno, ODL Helium, etc.)
 - Good discussion on effectively working with upstream projects: A liaison with upstream projects, have TSC oversight of people working upstream projects, etc. There was a general consensus that we can have a point of contact within TSC for upstream projects.
 - Proposed action item for the TSC: Write down timeline for integrating with upstream projects identified to-date
 - A gap analysis against upstream roadmaps will also be helpful
 - Simultaneous release
 - There was a consensus on the need to firm up the simultaneous release process
 - Dave Lenrow will post a draft proposal on the wiki. Palani Chinnakannan also offered to help with this.

- Continuous Integration (CI) project proposal needs to be posted ASAP. Ian Well/Uli Kleber/Chris Wright have the action item to start drafting this.
- The integration/testing project group has started scheduling follow-up meetings
- A reminder that a project proposal mostly captures scope. There is not need to document implementation plans in detail
 - Once projects are approved, we need to create a project page on wiki and not make changes to proposal pages
- There was a question on how people can get visibility into projects. Once projects kickoff, each will have regular (e.g. weekly) calls with IRC and information will be posted on the wiki. Anyone can join meetings and access the wiki.
- A question on what will be accomplished in the first release. Some of the ideas suggested were things like data plane acceleration or distribution installer. However, it is probably too early to define the first release yet.

TSC meeting October 1st, 2014

Agenda/Minutes

- Antitrust compliance notice read
- TSC Chair Election:
 - Voting was done via paper ballots plus e-mail votes from three TSC members who could not attend the meeting.
 - Christopher Price (Ericsson) was elected as the first TSC Chair for OPNFV
- Future TSC meetings: There was a consensus to keep the TSC meetings open to everyone. (Anyone will be able to participate, but only TSC members can vote) Decision was made to schedule TSC meetings every Tuesday 7-9am Pacific Time. Meeting will be done via phone & IRC. Will also investigate switching to GoToMeeting.
 - Face-to-face meetings: Will target 4 face-to-face meetings/year and look for events /conferences where a lot of TSC members will be in one place. Decision on the next face-to-face meeting can be made based on projects or project proposals.
- TSC Vice Chair discussion: There was a general consensus not to have a formal TSC Vice Chair position. If Chris Price is not able to chair/attend meetings, he will ask other TSC members to help.
- Getting to the first release in 1H'2015
 - Discussion ensued on the first OPNFV release and there was a general consensus on the following items.
 - Importance of identifying & working with upstream communities
 - Development & release processes need to be defined and posted on the wiki
 - Communicating to the Board what can be delivered in 1H'2015 (based on project proposals)